



1. MOST IMPORTANT RULE - RESPECT: staff, center, and others at all times.

Consequence: depends on the severity of the violation. Any violation of this rule will result in a minimum of a suspension for the rest of the night.

2. AGES RESTRICTIONS: Age 13–HS graduation age will be permitted to enter the center on open nights. After the month of May in your 18 year you are considered an adult and may no longer come the center. Special events may be age sensitive.

3. BATHROOM: Only one person in the bathroom at a time.

4. CARE OF CENTER:

A. Cleanliness: Clean up all trash. Do not leave a mess for others to clean up.

B. Equipment: All “center” equipment is to be used for its intended purposes only. Report any damage, immediately whether intentional or accidental, to a staff person. No food or drink or bodies (including butts) on pool tables

Consequence: offender is responsible to pay for any all damages to property

C. Fire extinguishers: are for emergency use only

5. DRESS CODE: No vulgarity, profanity or nudity permitted on any clothing. Shirts and shoes must be worn at all time. All other approved clothing is at the sole discretion of the Director.

Consequence: will have to make necessary changes to clothing to be able to remain in the center.

6. ENTER/EXIT: Only the front door maybe be used to enter and exit the building. All other doors are for emergency and staff use only.

7. ILLEGAL SUBSTANCES: Anyone suspected of being under the influence of drugs or alcohol will not be permitted on the premises and/or asked to leave. Drug and alcohol possession and consumption are strictly prohibited on the premises.

Consequence: For suspicion: parental notification and rest of the night suspension. For a violation of drug and alcohol policy: parental notification, rest of the night suspension and a meeting with the director and a member of the executive committee.

8. INAPPROPRIATE SPEECH: No abusive speech or profanity will be permitted on the premises.

Consequence: this is a violation of rule number one concerning respect and the violator will be suspended from the center for the remainder of the night.

9. IN/OUT RULE: You may leave and reenter the center 2 times. You must sign in and out each time. If you leave a third time you may not reenter. If you leave the building at any time and for any reason your place is not reserved. Therefore, if the center is full to capacity when you return you may not reenter. Every time you leave there is a chance you may not get back in.

10. MUSIC/ENTERTAINMENT: All music, games, videos must be pre-approved by the Director before being played on the premises.

11. NO LOITERING: This includes; the perimeter of the building such as sidewalk, driveway, and our neighbor's property.

12. SEXUAL CONDUCT: No sexual misconduct or inappropriate sexual behavior that includes: sitting on laps, kissing, inappropriate touching and hugging.

Consequence: only one (1) warning will be given, any further violation of this rule in any one night will result in being suspended for the rest of the night.

13. SMOKING/TOBACCO POLICY: No smoking or chewing of tobacco on property. This includes; the perimeter of the building such as sidewalks, driveway and our neighbor's property.

Consequence: violator will have to vacate the property.

14. TELEPHONE: The telephone may be used only in case of an emergency or to make arrangements for a ride home.

15. VIOLENCE: No fighting or violent behavior will be permitted on the premises.

Consequence: parental notification, leave for the rest of the open night session and a meeting with the director before being allowed to come back to the center.

16. WEAPONS: No weapons or anything that may be construed to be a weapon are permitted on the property

Consequence: all weapons and suspected weapons will be confiscated. These items may be reclaimed by a parent of the offender.

**The Staff has the FINAL authority and say in all the above matters.
Any appeals of staff decisions must be made to the
Executive Board of Directors
PTC Youth Services, Inc.**

I have read and agree to follow all of the above rules. I understand that any violation of the above rules will result in that stated consequences.

Youth's Signature

Date

Director's Signature

Date